

INTERNAL COMPLAINTS COMMITTEE CONSTITUTION FORMAT

Pursuant to Section 4 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, the Internal Complaints Committee is constituted as follows:

Composition of ICC

- Presiding Officer: Senior woman employee
- Employee Member 1
- Employee Member 2
- External Member (NGO / Legal Expert)

Tenure

Each member shall hold office for a period not exceeding three years from the date of nomination.

Effective Date

This constitution shall be effective from: _____

Authorized Signatory

Name & Designation

Date